

## **Edition Office Installation Instructions**

### **Handle 1 & 2**

1. Marking the Door
  - 1.1. Mark the edge of our door at the desired height of your handle. (Figure 1)
  - 1.2. We recommend around 900mm – 1000mm from floor level, or at the centre of a lock rail on a panel door.
  - 1.3. Using a spirit level, mark the door at the desired lever height, continuing the line from the front of the door, around the edge and onto the back of the door. (Figure 2)
  - 1.4. We recommend extending the line 100mm onto each face of the door.
2. Install Latch & Striker Plate As per supplier instructions, resources available at [Bankston.com.au/resources](http://Bankston.com.au/resources)
3. Prepare Tie bolts.
  - 3.1. If using face fix timber screws (not recommended), proceed to step 4
  - 3.2. If required, shorten male tie bolt to suit door thickness.
  - 3.3. Ensure to cut so that the screw has enough thread (12mm at least) to hold female thread. (Figure 3)
4. Install Levers
  - 4.1. Place the split spindles into the latch from either side of the door.
  - 4.2. Install the halves on either side of the door, ensuring the levers function in the correct direction.† (Figure 4)
  - 4.3. Fit the female tie bolts through holes of one rose, then fit male tie bolts through the other side and tighten. (Figure 5)

### **Pull 01 L350mm & Pull 02 1200mm (Timber Door)**

1. Determine the Centre to Centre (CTC) measurement of your pull handle
  - 1.1. This is the distance from the middle of the top fixing point to the middle of the bottom fixing point. If unsure, this measurement can be found in the product description on the box and in the specifications on our website. (Figure 1)
2. Marking the Door
  - 2.1. Mark the top fixing point on the face of your door at the desired height and horizontal distance from door edge.
  - 2.2. In most instances, the horizontal position should align with the centre of the door stile on a panel door or with any lock, turn or escutcheon fitted to the door. (Figure 2)
  - 2.3. Using a spirit level, mark the bottom fixing point — noting the CTC measurement. (Figure 3)
3. Fitting the Pull Handle (Concealed Fix Method)
  - 3.1. Remove the pencil spindles from the pull handle by loosening the grub screws. (Figure 4)
  - 3.2. Drill 2mm pilot holes for the wood screws at each of the pencil spindle locations
  - 3.3. Fit pencil spindles using wood screws provided.

3.4. Place pull handle on pencil spindles and tighten grub screws to secure.

### **Pull 03 W38 & W40mm**

1. Marking the Door.
  - 1.1. Mark the fixing point on the edge of your door at the desired height.
  1. Affix the template provided on the door.
  2. Cut the cavity of the semi-circle using your preferred method.
  3. Apply your preferred glue and fit to cut out.

### **Hook**

1. Select place of installation.
2. Remove the pencil spindle from the robe hook by loosening the grub screw.
3. Drill a pilot hole for the concealed fix pencil spindle screw.
4. Fix pencil spindle with the wood screw supplied.
5. Place robe hook over pencil spindle and tighten the grub screw with the Allen key supplied.

### **Escutcheon**

1. Place escutcheon over pre-installed cylinder.
2. Mark the screw holes.
3. Pre-drill holes from either side of door to prevent splitting.
4. Fit escutcheon over your preinstalled cylinder and fix screws / tie bolts with a hand tool.

### **Pull 04 W200mm**

1. Select the place of installation.
2. Past template, cut and remove the area indicated
3. If door / drawer wall thickness is more than 17mm you will need to recess the back of the pull so the front will finish flush with the face
4. Fit screws.

### **Privacy Snib**

1. Select the place of installation relative to pre-installed privacy lock or latch
2. Paste the template in the correct location.
3. Install the base plates on to either side of the door.
4. Install turn side of the privacy first using provided grub screws.
5. Drill 8mm hole to accommodate spindle. Drill door from both sides to avoid splitting.
6. Insert spindle and check spindle length – cut spindle to size if necessary.
7. Install emergency side appropriately using provided grub screws.